Job Title: Instructional Assistant/Teaching Associate (IS)  
Department: Department of Information Systems, Business Statistics and Operations Management  
Job ID: 5002

Job Posting Details

The appointee will assist in teaching courses (e.g. systems analysis and design, applications programming, database administration, computer networking, IS auditing etc.), conducting tutorials and laboratory teaching. He/She will also assist in grading assignments and preparing lecture and laboratory materials.

Applicants should have a bachelor's degree and preferably a master's degree in information systems or related disciplines. He/She should be highly proficient in English with good communication, presentation and interpersonal skills, and be a good team player. Relevant teaching experience and knowledge in at least two of the following areas will be an advantage: Excel VBA, UML, JAVA, R, Oracle, CISCO, Python, IS auditing, and business analytics. Applicants with more years of relevant experience or with a higher degree may be considered for the Teaching Associate position. (Duration: 1 year, renewable)  
(Applicants who have responded to the previous advertisement placed on 1 Nov 2019 need not re-apply.)

Starting salary will be commensurate with qualifications and experience. Fringe benefits including annual leave, medical and dental benefits will be provided.

Application Procedure

In support of a green work environment, we accept applications submitted online only. To apply, please complete an online application form through the HKUST Careers website (https://hkustcareers.ust.hk) and return it online to the Human Resources Office on or before Tuesday, 3 December 2019. But applications will be processed on a rolling basis and interview may be arranged before the application deadline. Applicants will receive an acknowledgement by email upon successful submission. We thank applicants for their interest, but advise that only shortlisted candidates will be notified of the result of the application.